



Republic of the Philippines
Department of Education
REGION III
SCHOOLS DIVISION OF CITY OF SAN JOSE DEL MONTE
SAN JOSE DEL MONTE HEIGHTS ELEMENTARY SCHOOL

September 11, 2023

SCHOOL MEMORANDUM
NO. **36** S, 2023

To: All Teaching Personnel
All other concerned

SLAC SEPTEMBER 2023

1. The office announces that there will be a School Learning Action Cell for the month of September 2023 with the theme “*Misconceptions and Mistakes on Effective Classroom Management.*”
2. The attendance of the 86 members of the faculty is required.
3. Schedule: September 13, 2023, 11:00 am – 01:00 pm
4. It aims to make the 85 teachers improve capability, capacity, productivity, and performance for effective teaching practices.
5. Participants are expected to register 10 minutes before the time.
6. Attached herewith: Enclosure 1: Activity Design
Enclosure 2: Matrix of Activities
Enclosure 3: Sample Programme
Enclosure 4: Sample Certificate of Recognition and Participation
7. Wide dissemination of this memorandum and attendance of all concerned is highly expected.
8. Immediate and wide dissemination of this memorandum is desired.

GENOVEVA R. MENDOZA

Principal III, LAC Leader





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Enclosure No. **1** (School Memorandum No. **36** s, 2023)

ACTIVITY DESIGN

I. TITLE OF THE ACTIVITY

“Misconceptions and Mistakes on Effective Classroom Management”

II. OBJECTIVE

It aims to make the 85 teachers.

- a. improve capability, capacity, productivity, and performance for effective teaching practices.
- b. to correct teachers’ misconceptions and mistakes on Effective Classroom management.

III. Setting of the Activity

- a. Date and Time: September 13, 2023; 11:00 am - 01: 00 pm
- b. Face to face SLAC

IV. Participants

Teachers	85
Principal	1
Total-	86

V. Budget Requirements

MOOE

Prepared by:

MELVIN B. AVORQUE

Chairman-Technical Working Group

GINA E. CAPE

Senior Bookkeeper

Checked by:

EMEROSE R. GUIDOTE

LAC Coordinator

Approved:

GENOVEVA R. MENDOZA

Principal III, LAC Leader





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Enclosure No. **2** (School Memorandum No. **36** s, 2023)

MATRIX OF ACTIVITIES
September 13, 2023

Time	Activities	Focal Person
11:00 – 11:10	Prayer Makabayan Song Energizer	Edmar A. Dela Pena Jennifer J. Castro / Ailene M. Datig
11:10 – 12:10	Topic: Misconceptions and Mistakes on Effective Classroom Management	MARIANNE KATHERINE Z. ALOBA Teacher I
12:10 – 12:25	LUNCH TIME	
12:25 – 12:50	Open Forum	Anne Christine V. Junio
12:50 – 01:00	Awarding of Certificate	SLAC CHAIRMAN for the month or SLAC COORDINATOR

SCHOOL TECHNICAL AND WORKING COMMITTEES:

MELVIN B. AVORQUE
Chairman

WORKING COMMITTEES

Program and Invitation: Honelyn V. Landayan

Registration/Attendance: Mimsie Joy I. Candelario

Certificates: Lorielyn P. Teboso / Emerie Joy G. Yanga

Documentation: Ailene M. Datig / Jennifer J. Castro

QR Code Certificates: Melvin B. Avorque

Open Forum: Anne Christine V. Junio

Resource Speaker: Marianne Katherine Z. Aloba

Refreshments: Eugelyn E. Ignacio / Edmar A. Dela Peña / Jonathan G. Romerosa





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Enclosure No. **3** (School Memorandum No. s, 2023)

PROGRAM

Department of Education
Region III - Central Luzon
City Division of San Jose del Monte
SAN JOSE DEL MONTE HEIGHTS ELEMENTARY SCHOOL
Blk. 1 Ph 3 SJDM Heights Project Brgy. Muzon, City of San Jose del Monte

School Learning Action Cell

PROGRAMME

Opening Prayer	EDMAR A. DELA PEÑA Teacher I
Makabayan Song/ DEPED Hymn/ SJDM Hymn	
Energizer	AILENE M. DATIG Teacher 1 JENNIFER J. CASTRO Teacher III
Opening Remarks	GENOVEVA R. MENDOZA Principal III
Speaker	MARIANNE KATHERINE Z. ALOBA Teacher I
Topic	“Misconceptions and Mistakes on Effective Classroom Management ”
Open Forum	
Awarding of Certificates	
	EUGELYN E. IGNACIO Master of Ceremony



Address Blk 1 Lot 1 Phase 3B San Jose Del Monte Heights, Brgy. Muzon CSJDM, Bulacan
Telephone No.: (0917)892-3122 • Website: depedsjdmhes.weebly.com
Email Address: 162510.sjdmcs@deped.gov.ph







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REGION III
SCHOOLS DIVISION OF CITY OF SAN JOSE DEL MONTE
SAN JOSE DEL MONTE HEIGHTS ELEMENTARY SCHOOL

Enclosure No. 4 (School Memorandum No. 36 s, 2023)

CERTIFICATES

Republika ng Pilipinas
Kagawaran ng Edukasyon
REGION III – CENTRAL LUZON
SCHOOL DIVISION OF SAN JOSE DEL MONTE CITY
SAN JOSE DEL MONTE HEIGHTS ELEMENTARY SCHOOL
SAN JOSE DEL MONTE CITY, BULACAN

Certificate of Appreciation


is hereby awarded to

AILENE M. DATIG


for being a member of the Technical Working Committee during

SCHOOL LEARNING ACTION CELL

With the theme
Misconceptions and Mistakes on Effective Classroom Management
per school Memorandum No. 36 s. 2023 for the school year 2023-2024 at
San Jose del Monte Heights Elementary School.
Given this 13th Day of September 2023 at Brgy. Muzon, San Jose del Monte, Bulacan, Philippines.

 09-13-2023-001

GENOVEVA R. MENDOZA
Principal III
Office of the Principal



Republika ng Pilipinas
Kagawaran ng Edukasyon
REGION III – CENTRAL LUZON
SCHOOL DIVISION OF SAN JOSE DEL MONTE CITY
SAN JOSE DEL MONTE HEIGHTS ELEMENTARY SCHOOL
SAN JOSE DEL MONTE CITY, BULACAN

Certificate of Participation

is hereby awarded to

GRACE T. BAUTISTA

for his/her active participation on the

SCHOOL LEARNING ACTION CELL

With the theme
Misconceptions and Mistakes on Effective Classroom Management
per school Memorandum No. 36 s. 2023 for the school year 2023-2024 at
San Jose del Monte Heights Elementary School.
Given this 13th Day of September 2023 at Brgy. Muzon, San Jose del Monte, Bulacan, Philippines.

 09-13-2023-038

GENOVEVA R. MENDOZA
Principal III
Office of the Principal





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